

Phillips County Commissioner Meeting

April 30, 2014

The meeting was called to order by Commissioner Chairman Harlan Stern and opened with the Pledge of Allegiance. Those present were Commissioners Harlan Stern, Joe Kinnie and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

The board met with Landfill Manager Bill Andrews. They continued discussions on how to handle processed wood. Ensminger Construction will haul processed wood to the Julesburg landfill for \$350 for the first load, \$250 for each additional load. The board decided to have the landfill separate processed wood and the county would contract with Ensminger Construction to haul it off for the balance of 2014. The County will then look again at all alternatives as it will be apparent about how much wood the landfill actually receives.

Don Lock made a motion to approve the minutes from the April 21, 2014 meeting as submitted. Joe Kinnie seconded the motion. Motion carried.

The board met with Weed & Pest Manager Kerri Doleshall to discuss the purchase of a mapping system for the county. Randy indicated that the Weed & Pest department will have use of the mapping software that is being purchased for the Road & Bridge department.

The board met with Trisha Herman from Phillips County Educational Services (PCFES). Trisha shared with the county that PCFES will no longer have any federal funding which will cut its budget by 40%. She noted that PCFES will be cutting some of its classes to stay within budget. Tricia is also working on some other fund raising ideas to help offset the cut.

The board met with County Sheriff Rob Urbach to discuss a new light bar for the new Sheriff's car.

Don Lock made a motion to approve the purchase of a new light bar, not to exceed \$2,500. Joe Kinnie seconded the motion. Motion carried.

The board met with Bev Young on her rental agreement for the event center. Bev plans to serve alcohol at her event on November 15, 2014. The board approved her application as long as she provides the alcohol deposit and the certificate of insurance. No special event permit will be required.

The board approved payroll for the month of April.

The board approved an additional accounts payable batch for the month of April.

The county has been informed that National Wind LLC has filed for Chapter 7 bankruptcy protection in Minnesota. National Wind was developing the Haxtun Wind Project, aka NeCo Wind, and was receiving Department of Energy monies from the pass thru grant that had been awarded to Phillips County. Once a trustee is appointed by the bankruptcy court, he/she will be in contact with the county detailing options for the project.

Randy brought an alternative policy regarding eligibility for insurance coverage. After discussion, current policy will stay in place.

The board met with County Sheriff to discuss his procedures on complaints of irrigation sprinklers watering the county roads. Rob says the first time the sheriff's office is called to a reported complaint, the landowner will be contacted and given a warning. The second complaint will result in a ticket.

The board agreed to have the flag poles at the courthouse and fairgrounds painted.

Joe Kinnie made a motion to Proclaim the month of May as Mental Health month in Phillips County. Don Lock seconded the motion. Motion carried. Copy of the proclamation is attached.

County Assessor Doug Kamery made a request to move Toby Thompson to the position of Deputy Assessor, replacing Judy Beavers as she retires from the County after working over 20 years in the assessor's office.

Don Lock made a motion to promote Toby Thompson to County Assessor's Deputy Position starting on GN Grade 25 Step 3 at a salary of \$31,395/year, \$2,616.25/month, and effective May 01, 2014. Joe Kinnie seconded the motion. Motion carried. He will stay on his current step increase cycle and will be eligible for his next step increase on January 1, 2015.

The board reviewed the annual ad for the local newspaper on "Keeping our County Roads Safe" and agreed to publish the ad again this year.

The board reviewed the draft bid requirements for the Courthouse Window and Chimney Restoration Project. The specifications have to be approved by the Historical Fund before proceeding to bid.

The board reviewed the following reports:

- Treasurer's Retention schedule
- Reconciliation reports for May

The board reviewed the following Phillips County Event Center Rental Agreements:

- Highline Electric Association
- Ag Power
- D. Drake
- Melody Enterline


The board reviewed the Mobile Food Pantry Report for the Month of April:


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|---------------------|---|
| • Total Product | 11,053# plus pallets of produce and bread racks |
| • Households served | 203 |
| • Children (1-18) | 188 |
| • Adults (19-59) | 235 |
| • Seniors (60+) | 102 |
| • Total served | 525 |
| • Volunteers | 38 |


The board met with the local newspapers for their monthly briefing.

Meeting adjourned at 2:20 p.m.

Submitted by Beth Zilla
Phillips County Clerk



Harlan Stern


Donald J. Lock


K. Joe Kinzie

Attest:



Beth Zilla, County Clerk